

# Pest Control Record

Check Points:	Date of Check	Checked By: (Initials)	Notes	Contractor called	Work Completed	Supervisor (initials)
1. Behind cooker in kitchen	1/6/05	DS	Mouse droppings in boiler cupboard  Baited on 2/6/05 by Killopest. Final Bait on 10/6/05. Bait untouched.	1/6/05	11/6/05	VR
2. Under sink unit in kitchen						
3. Larder						
4. Behind freezer in store	1/10/05	DS	Insects (psocids) in flour bin. Phoned Environmental Health Dept for advice. Flour thrown away. Bin disinfected and surrounding area thoroughly checked. Humidity to be reduced through better ventilation.	NA	1/10/05	VR
5. Boiler cupboard						
6.						
Monthly	2/11/95	DS	Satisfactory			VR
Chef – D Smith						
Mr V Rich						

EXAMPLE